



MINUTES OF THE ANNUAL GENERAL MEETING 2016
Thursday, 2nd June 2016 in the Post Graduate Centre, Mount Vernon Hospital

ATTENDANCE: 20 members and guests.

1. WELCOME

a. Welcome: The Chairman opened the Annual General Meeting and welcomed all present.

b. Apologies: Christopher Geake (*Hillingdon MIND*), Valery Rees (*League of Jewish Women Northwood*), Jan Sutton (*Mount Vernon Comforts Fund*), Pamela Grimwade (*Mountwood Surgery Patients*), Valerie Mellor (*Northwood RA*), Herbert Lvinger (*Northwood Hills RA*), Tony Ellis (*Northwood Live at Home Scheme*), Connie Evans and Christopher Hickman (*Oak Farm RA*), Liz Segal (*Vine Lane RA*), Janet Baddeley, Mary Butcher, Jane Galbraith, Mark Grimwade, Susan Grunewald, Neville Hughes, Jon and Nannette Spain (*Individual Mems*).

2. MINUTES OF THE 2015 AGM: These were agreed and signed as correct by the Chairman.

3. MATTERS ARISING: There were no matters arising.

4. OFFICERS' REPORTS:

(i). Chairman's report: James Kincaid, Vice Chairman, took the chair while the Chairman, Joan Davis, gave an overview of our activities in 2015/16.

a. Monitoring Activities: Members routinely represented us at Board Meetings in public, including:

- At national level: NHS England, but only when Board Meetings in public were held in London. There were no NHS England Regional Meetings held in public.
- At local level Clinical Commissioning Groups and Health and Wellbeing Boards:
 - Harrow CCG
 - Herts Valley CCG
 - Hillingdon CCG
 - Health & Wellbeing Boards in Harrow and Hillingdon
- Local NHS Hospitals :
 - Royal Brompton and Harefield Hospitals NHS FT
 - The Hillingdon Hospitals NHS FT – includes Hillingdon and Mount Vernon Hospitals
 - Central & North West London NHS FT – provides mental health services in Harrow and Hillingdon and community health services in Hillingdon
 - North West London Healthcare NHS Trust – includes Northwick Park, Central Middlesex and Ealing hospitals
 - East & North Herts Hospitals NHS Trust – responsible for Mount Vernon Cancer Centre
 - West Hertfordshire Hospitals NHS Trust – includes Watford General Hospital
- Local Healthwatch :
 - Harrow Healthwatch
 - Hillingdon Healthwatch.

Reports from meetings attended were on display at monthly Council Meetings, and key points were included in our monthly news-sheets.

b. Campaigning and close monitoring continued in 2015/2016 on the following topics:

- NHS funding formula
- Lack of NHS England Regional Meetings held in public
- Royal Brompton Hospital's children's heart surgery and plans to consolidate onto a single site.
- Hertfordshire stroke services
- Northwood & Pinner Community Hospital site development
- Updating of the Mount Vernon Cancer Centre
- Integration of health and social care

c. Activities for members 2015/2016 :

- There were 10 monthly Council Meetings with excellent NHS guest speakers and opportunities for members to discuss NHS issues.
- An informal discussion meeting on local NHS concerns was held in January, led by members.
- Ten monthly mailings were sent to members, with news-sheets containing NHS news.
- Videos of our meetings and other health topics were produced by Donald Edwards for our website, www.communityvoicehealth.org.uk. The Chairman's thanks were endorsed by applause.
- Reports were available for members on all Board Meetings attended by our representatives.
- In December 2015 we celebrated our 25th Anniversary with a party for members past and present, with Guest speaker David McVittie and Honoured Guest Stephen Ramsden.

d. Maintaining a vigorous organisation:

- We continued to be totally independent, with no sponsorship in 2015-2016, but were very fortunate in continuing to have free use of the Post Graduate Centre at Mount Vernon Hospital.
- This year ended with 40 organisations and 41 individuals in membership.
- Thanks were given to the many volunteers who helped with the ongoing administration of the Community Voice, such as representation at NHS meetings, reporting meetings attended, help with monthly mailings and to all our Executive Committee, particularly those currently retiring:
 - Margaret Ross retiring as Hon. Secretary after thirteen years dedicated service.
 - Janet Baddely after a huge number of years of devotion as an Executive Member.
 - Wendy Mahaffey who served very effectively on our Executive until she moved away.

The Chairman proposed the adoption of her report which was seconded by Lesley Davis and agreed by Council. James Kincaid was thanked for taking the chair during her report, before she resumed the chair.

(ii) Honorary Treasurer's Report :

The Hon. Treasurer, Jon Spain, was unable to be in attendance and had sent his apologies, but his Annual Report showed a healthy balance. Thanks were given to Robin Willsmore for carrying out the independent examination of our accounts. Mike Gordon proposed the Treasurer's Report, seconded by Mike Stafford, which was agreed by Council.

5. ELECTION OF OFFICERS FOR 2016-2017:

The Chairman reported that a ballot had not been necessary and in the absence of nominations the Executive Committee will function initially without an Hon. Secretary and with two vacancies for Executive Members. However the following had been nominated and were deemed elected:

- Chairman – Joan Davis
- Vice Chairmen – James Kincaid and Donald Edwards
- Hon. Treasurer – Jon Spain
- Publicity Officer – Jenny Stephany (who would be pleased to hand over that responsibility)
- Executive Members – Tony Ellis, Heinz Grunewald, Nannette Spain

The Chairman welcomed all the Executive Members, particularly the new member Heinz Grunewald, and she announced that the first Executive meeting for 2016/2017 was to be on Thursday 17th June. She asked for volunteers willing to assist in filling the gaps in the Executive Committee to let her know.

6. ANY OTHER BUSINESS :

The Chairman asked members if there were any issues that needed to be discussed and if any members would like changes in the way the CV is organised. There were no requests.

The Chairman noted that there will be many challenges in the year ahead and we must try to keep up to date accordingly. We need more members so that we continue to be a successful organisation. Our members must be our ambassadors in finding new recruits. New ideas are needed, and help is needed in every aspect of our work. She ended with a plea to members to make 2016-2017 a wonderful year.

The next AGM will be in the period April – June 2017. The meeting was closed at 9.25pm.

Chairman

Mrs Joan Davis

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Hon. Treasurer

Mr .Jon Spain

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